

ANDHRA PRADESH PUBLIC SERVICE COMMISSION:: HYDERABAD

NOTIFICATION NO: 02/2010

DEPARTMENTAL TESTS –NOVEMBER, 2009

The Departmental Tests for **November 2009 Session** will be held by A.P. Public Service Commission from **08/05/2010 to 13/05/2010** at 22 District Head Quarters (except Ranga Reddy District which is clubbed with Hyderabad District).

The Commission is inviting the Departmental applications from the candidates for November, 2009 Session Examinations through ON-LINE only. Application Form, Time-Table, Detailed Notification, Instructions to the candidates and other full details are available in the Commission's Website <http://www.apspsc.gov.in> from 22/02/2010.

The candidates shall apply for the Departmental Tests through ON-LINE from **22/02/2010 to 17/03/2010 (from 22/02/2010 to 13/03/2010 for payment of fees)**. After filling the necessary details the challan will be generated in downloadable / printable PDF. Candidates are required to take printout of the challan. The candidates are required to pay the amount indicated in the challan in any branch of State Bank of India across the country/AP Online centers and then fill up application form ONLINE as detailed below.

IMPORTANT

- The Candidate should read the Commission's Notification and other instructions available in User's Guide carefully before applying for the Departmental Tests and enter the particulars properly in the Application through ON-LINE.
- Candidates are required to retain copy of application form with Reference Id No. & Fee paid challan with them for reference.
- Candidates have to submit applications only through Online mode, Hand written/ Typed/Photostat copies/Printed Application Form will not be entertained either by APPSC directly or by post office nor in person. Candidates are advised to submit their applications through Online well in advance of the last date to avoid last day rush. APPSC is not responsible for non – availability of Website services due to heavy network traffic.

How to pay Fees and fill in the Application Form.

I Step:- The Candidate has to logon to the WEBSITE (www.apspsc.gov.in) and enter his/her necessary Details like Name, Father's Name, Date of Birth, and papers to be applied

II Step:-Immediately on entering the above details the Applicant will get Challan Form to pay the Fee at State Bank of India /AP Online centres.

III Step:-The Applicant should pay the prescribed Fee in any one of the State Bank of India /A.P. Online centres and obtain Fee paid challan with Journal Number in the first instance.

IV Step:-On the next working day after payment of Fee the Applicant should again visit WEBSITE and enter the Journal Number details to get the format of Application. The applicant has to invariably fill all the columns in the Application and should submit ON-LINE.

V Step:-Those candidates who need assistance of Scribe are requested to apply for the same directly to the Commission on or before **29/03/2010**. They should mention the Application ID Number and enclose Copy of the Medical Certificate along with a representation.

Last date for payment of Fee at AP Online/SBI is **13/03/2010**.

Last date and Time for submission of Application is **17/03/2010 - 5.00 P.M.**

Place: Hyderabad
Date: 19/02/2010

Sd/- M.G. GOPAL
SECRETARY